



# Illinois Police Accreditation Coalition

MEETING MINUTES  
April 21, 2021  
Remote Conference Call

## Agencies in Attendance

### I-PAC BOARD

President  
Stephanie Erb  
McHenry PD

Vice President  
Ben Kadolph  
Oak Brook PD

Vice President  
Chris Fry  
Deerfield PD

Vice President  
Chrissie Sobanski  
Wood Dale PD

Vice President  
Marie Alexander  
Mundelein PD

Treasurer  
Katie Pentecost  
Glendale Heights PD

Secretary  
Robert Zielinski  
Niles PD

Addison Consolidated Dispatch Center  
Arlington Heights Police Department  
Bannockburn Police Department  
Bartlett Police Department  
Bensenville Police Department  
Burr Ridge Police Department  
Chicago Police Department  
CALEA  
Crystal Lake Police Department  
Deerfield Police Department  
Dupage County Forrest Preserve PD  
Elk Grove Village Police Department  
Elmhurst Police Department  
Glendale Heights Police Department  
Grayslake Police Department  
Hanover Park Police Department  
Harper College Police Department  
Hinsdale Police Department  
Huntley Police Department  
Illinois State Police  
Joliet Police Department  
Kankakee Police Department  
Lake Bluff Police Department  
Lake Zurich Police Department  
McHenry County Sheriff's Office  
McHenry Police Department  
Mundelein Police Department  
Naperville Police Department  
Normal Police Department  
Northeastern Illinois University PD  
Oak Brook Police Department  
Oswego Police Department  
Rockford Police Department  
Schaumburg Police Department  
St Charles Police Department  
University of Illinois Chicago PD  
University of Wisconsin, Madison  
Western Springs Police Department  
Wheeling Police Department  
Willowbrook Police Department  
Wilmette Police Department  
Winnebago County Sheriff's Department

## Call to Order

The meeting was called to order by President Stephanie Erb (McHenry PD) at 10:03am.

## Approval of Minutes

Minutes of the February 17 2021 meeting were reviewed. Motion to approve the minutes was made by Christina Austin (Huntley PD) Motion seconded by Larry Pincsak (Bartlett PD) . Motion Passed.

## Treasurer's Report

Treasurer Katie Pentecost (Glendale Heights PD) report stating we have a starting balance of \$14,202.79 and an ending balance of \$14,303.47. We had one deposit from a membership due paid via square in the amount of \$100.68 Annual membership dues invoices will be sent out next month. Motion to approve the treasurer's report was made by Ben Kadolph (Oak Brook PD) Motion was seconded by Chris Fry (Deerfield PD). Motion passed.

## Secretary's Report

Secretary Robert Zielinski (Niles PD) was not present however had advised he had no report.

## Upcoming Mock Assessments

- VP Ben Kadolph (Oak Brook PD): None reported.
- VP Marie Alexander (Mundelein PD): None reported.
- VP Chrissie Sobanski (Wooddale PD): None reported.
- VP Chris Fry (Deerfield PD): None reported.

Stephanie Erb (McHenry PD) reminded everyone of the benefits of doing a mock. Reach out to your assigned Vice President to have a mock scheduled.

---

## Old Business

- Board Elections
  - Thank you to Sherianne Hermes (ACDC) for running the elections.
  - All positions went uncontested
  - Voting occurred to begin us on the staggered terms.
    - Up for election in odd years is
      - President
      - Secretary
      - Vice President Position (currently held by Ben Kadolph Oak Brook PD)
      - Vice President Position (currently held by Chrissie Sobanski Wood Dale PD)
    - Up for election in even years is
      - Treasurer
      - Vice President Position (currently held by Chris Fry Deerfield PD)
      - Vice President Position (currently held by Marie Alexander Mundelein PD)
- Legislative Update
  - HB3653
    - May 1
      - task force for qualified immunity
    - July 1
      - Body Camera Reviews restricted to
        - Assigned Field Training Officer
        - Supervisor
        - Investigator directly involved in the case
      - Training requirements
      - Use of Force Restrictions
      - Three phone calls within three hours
      - No Knock Warrants only permitted if recorded
- Voting
  - Board only voting on topics
    - Tim Good (ISP) Suggested we come up with a list of what the entire membership would vote on and bring this back to the next meeting for further discussion

**New Business**

- Recent Mocks
- None
- Recent Virtual OnSites
  - Hinsdale PD (Cathy Nevara) had theirs April 5-7 2021  
Damon Johnson Lt. with Munster, IN and Catherine Bryant from Fayetteville, NC retired Chief Virtual ridealong, went well a little awkward but Lt. Johnson seemed to think it was good
  - Deerfield PD (Chris Fry) had theirs April 2021  
Captain Mike File LaGrange Georgia and DC Ed Brady Arvada, Colorado  
Biggest issue was scheduling and coordinating  
Once you set your areas of focus they wanted each interview to mark which interview was covering which area of focus  
Often said they didn't need to or want to talk to people from the outside
  - Normal PD (Jessica Ryan) has their April 2021  
Their assessors wanted to talk to a majority of outside people  
One zoom meeting with host rights which they thought was fantastic  
Did videos around the department  
Also did virtual ridealong, facetime call
  - ACDC and Addison PD (Sherianne Hermes ACDC) had theirs April 5-8 2021  
Crosswalk involved  
Google meets utilized, set up an all day event and gave them host rights  
Wanted to interview everyone from outside  
No major issues  
one of the assessors was sporadically available so went through Thursday instead of Wednesday, suggests asking assessors if there are times they would not be available
  - Naperville PD (Shirley Gonzalez) had theirs in late March 2021  
Mike Dickey retired Chief from Ohio  
Police and Communications Crosswalk  
Duty to intervene their policy currently says any officer who observes another officer. The assessor wanted their policy changed to include any employee not just sworn. Their Chief is not happy about this but they are working through it

**CALEA Virtual OnSite Suggestions**

Keep zoom meeting up all day Cathy Nevara Hinsdale/Oswego PD

If assessor boots someone off the list of people to talk to have them call in during phone in period Christina Austin Huntley PD

Provide the options to the assessors and ask what they want—Ben Kadolph

**Recent Web Based Reviews**

Lake Zurich PD (Dave Anderson) Year 1 in March

CSM was Karen Ashley

One correction suggested 4.1.5 Rendering Medical Aid following police actions she recommended they change it to "following any law enforcement action"

Kankakee PD (Tim Klopp) Year 1 currently on going

A few issues that he has put out through the PAC

Field Reporting manual provide a manual with every type of report and every form and examples of how the reports should be done

**New Business Continued****Dan Shaw (CALEA)****Post Conference Updates**

Virtual training sessions can be watched by 04/29/2021 to get credit for it email will be sent 04/30/2021

**Lessons learned from the conference committee sessions**

Initial accreditation agencies who have new written directives and no proofs to go along with the new written directives, this issue was excessive this conference. This can result in conditions

**SRIC Actions**

See attached powerpoint/pdf

**Proposed Standard Changes (specific language is available in the forum)**

4.1.8 relating to termination or reduction in force

35.1.2 relating to performance evaluations

46.1.9 All Hazard Plan—an actual use of ICS would count as training

46.2.1 relating to Threat Assessments

61.1.2 and a deletion of 61.1.3 relating to Uniform Enforcement Procedures

72.8.1 relating to monitoring of detainees

**Current Versions****Law Enforcement**

Should be in version 6.09 at the minimum, no one should be in 5.23

**Communications**

Should be in version 2.28 at the minimum

**Campus Security**

Should be in version 2.01 at the minimum

**Training Academy**

Should be in version 2.17 at the minimum

**Conferences**

Summer conference will be virtual

Plan is to go to in person for Fall in Jacksonville

**Continuous Compliance**

Any agency awarded after 01/01/2021 need to start continued compliance

Maintain 4 years of proofs at all times

**Annual Status Reports**

New Agency Status Report uploaded February 2021

Significant Events

Trends or Patterns

Major Organizational Initiatives

Areas of Focus

Operational area or activities

Administrative area or activities

CEO Certification

All assessments will be virtual through the end of the year

**IPAC Phase 1**

Next meeting in May Board will be in person zoom for all members

**IPAC Apparel**

New website

**New Membership**

LaGrange PD, Motion by Ben Kadolph (Oak Brook PD) to accept LaGrange PD's request for membership.

Marc Loftus (Burr Ridge PD) seconded the motion to accept their request for membership. All members present votes yes. Motion Passed.

## New Business continued.

### ILETSB

Letter/email by the Law Enforcement Coalition to ILETSB. ILETSB is required per the SAFE-T Act to provide a lot of guidance and training but none of this has been done. The letter/email to ILETSB from the Coalition Per Ben Kadolph (Oak Brook PD) ILETSB went to the Governor's office and requested funding to comply with all of their requirements. They were denied any funding. This is the Coalition's way of putting ILETSB and the Governor's office on notice.

### ILEAP

Jeff Hamer (ILEAP Coordinator) standards update is being worked on, they were about to release the updated then the criminal justice reform bill came out and slowed them down. they will give agencies ample time and training to comply with any new standards.

---

## Adjournment

Motion to adjourn was made by Chris Fry (Deerfield PD). Motion was seconded by Larry Pincsak (Bartlett PD). All members voted to pass. Motion Passed. Meeting was adjourned at 1142hrs .

---

## Next Meetings

- 📧 May 19 2021 Phase 1 and Zoom
- 📧 June 16 2021 Phase 1 and Zoom
- 📧 July 2021 No Meeting Conference Month
- 📧 August 18 2021 TBD

---

## After Meeting Training

- None this meeting