



Illinois Police Accreditation Coalition

MEETING MINUTES
January 20, 2021
Remote Conference Call

IPAC BOARD

President
Stephanie Erb
McHenry PD

Vice President
Ben Kadolph
Oak Brook PD

Vice President
Chris Fry
Deerfield PD

Vice President
Chrissie Sobanski
Wood Dale PD

Vice President
Marie Alexander
Mundelein PD

Treasurer
Katie Pentecost
Glendale Heights PD

Secretary
Robert Zielinski
Niles PD

Board Attendance

Present : President Stephanie Erb, Vice President Ben Kadolph (Oak Brook PD), Vice President Chris Fry (Deerfield PD), Vice President Chrissie Sobanski (Wood Dale PD), Vice President Marie Alexander (Mundelein PD), Treasurer Katie Pentecost (Glendale Heights PD) and Secretary Robert Zielinski (Niles PD).

Absent: None

Agencies in Attendance

Addison Consolidated Dispatch Center	Lake Zurich Police Department
Arlington Heights Police Department	Lombard Police Department
Barrington Hills Police Department	Joliet Police Department
Bartlett Police Department	Lake Bluff Police Department
Bensenville Police Department	McHenry Police Department
Buffalo Grove Police Department	McHenry County Sheriff's Office
Burr Ridge Police Department	Mundelein Police Department
Chicago Police Department	Naperville Police Department
College of Lake County Police Department	Niles Police Department
Crystal Lake Police Department	Northwestern Univ Police Department
Deerfield Police Department	Oak Brook Police Department
Downers Grove Police Department	Oswego Police Department
DuPage County Forest Preserve PD	Schaumburg Police Department
Elmhurst Police Department	Waubensee Community College PD
Glendale Heights Police Department	Wheeling Police Department
Hanover Park Police Department	Willowbrook Police Department
Hinsdale Police Department	Wood Dale Police Department
Kankakee Police Department	

Call to Order

The meeting was called to order by President Stephanie Erb (McHenry PD) at 10:05am.

Approval of Minutes

Minutes of the October 21, 2020 (PD) were reviewed. Motion to approve the minutes was made by Robert Zielinski (Niles PD). Motion seconded by Chrissie Sobanski (Wood Dale PD). Motion Passed.

Treasurer's Report

Treasurer Katie Pentecost (Glendale Heights PD) reported we have a starting balance of \$14,513.73. We had eight deposits for membership dues. The total of deposits made was \$902.04. We had three expenses this month for Just Serve annual website fee \$675.00, Flowers for Don Gasparini services \$238.66 and a donation for Jamie Gasparini \$250.00. Our ending balance is \$14,252.11. Motion to approve the treasurer's report was made by Christina Austin (Huntley PD). Motion was seconded by Chris Fry (Deerfield PD). Motion passed.

Secretary's Report

Secretary Robert Zielinski (Niles PD) has no updates at this time.

Upcoming Mock Assessments

- VP Ben Kadolph (Oak Brook PD): None reported.
 - VP Marie Alexander (Mundelein PD): None reported.
 - VP Chrissie Sobanski (Wooddale PD): None reported.
 - VP Chris Fry (Deerfield PD): None reported.
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Old Business

- **Virtual Conference**
CALEA spring conference will be March 23-26, 2021.
 - **Online Storage Folder**
Please continue to upload policies to our online folder for reference.
 - **Use of Force Certification**
January 31 is the deadline to submit applications. ILEAP and CALEA have separate areas of concern.
 - ILEAP issue with no-knock warrant verbiage not sufficient and departments need to send specific sections of policy requested and not entire policy.
 - CALEA issue with deadly force annual training, rendering medical aid/activate ems, authorization of all weapons not just firearms and 4.1.6 vascular neck restraints NOT Allowed.
 - **Other Old Business**
none
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New Business

- **Recent Mocks / onsite assessments / Annual CSM Reviews**
 - Lombard PD** - CSM review November 2020. Smooth review. Required the term Medical Distress in policy standard 4.1.5.
 - McHenry County Sheriff** - ILEAP communications review.
 - Lake Bluff PD** - Review in December with 50 plus interviews. Conducted a zoom and in call session. Haven't received final report to date.
 - Buffalo Grove PD** - Smooth review, reviewed reports and conducted call.
 - Oswego PD** - No issues and very smooth process.
 - Glendale Heights PD**— Assessor requested polygraph report. Special Purpose policy, assessor required report by bike officer to state he/she was on bike in incident report. Panic alarms required to be tested every month by every officer.
 - Arlington Heights PD** - 3 year CSM went smooth with no issues. 100 standards reviewed.
- **Legislative Update HB3653 SFA2**— Reviewed bullet points.
 - Article 3—in custody death needs to be reported to the IL CJ authority.
 - Cash bail— goes into effect January 1 2023.
 - Personnel File— all records of misconduct remain in Ofc file for career.
 - BWC— Storage is required for 90 days, but complaints can be several years ago.
 - IL Chiefs are asking Governor to “clean up” language to make bill more realistic.

New Business continued

- **New Member Agency Applications**

The following agencies have applied for IPAC membership and were approved.

Woodstock PD— Motion to approve membership application was made by Chrissie Sobanski (Wood Dale PD) Motion was seconded by Larry Pincsak (Bartlett PD). Motion passed.

Berwyn PD- Motion to approve membership application was made by Chrissie Sobanski (Wood Dale PD) Motion was seconded by Joe Menolascino (Lombard PD). Motion passed.

Harper Community College PD- Motion to approve membership application was made by Jeff Wold (Waubonsee PD). Motion was seconded by Christina Austin (Huntley PD). Motion passed.

- **Donation**

A \$150 donation was provided to St Baldrick's in honor of Juan Rios (Naperville PD).

- **Other New Business**

16 hour sexual assault course for investigations is in person only and required every 3 years.

Adjournment

Motion to adjourn was made by Chrissie Sobanski (Wood Dale PD). Motion was seconded by Joe Menolascino (Lombard PD) . Motion Passed. Meeting was adjourned at 11:25.

Next Meetings

- 👉 February 17, 2021 — Zoom
- 👉 March 2021 — No Meeting Conference Month
- 👉 April 21, 2021 — Zoom

After Meeting Training

- None this meeting