



Illinois Police Accreditation Coalition

MEETING MINUTES
February 17, 2021
Remote Conference Call

I-PAC BOARD

President
Stephanie Erb
McHenry PD

Vice President
Ben Kadolph
Oak Brook PD

Vice President
Chris Fry
Deerfield PD

Vice President
Chrissie Sobanski
Wood Dale PD

Vice President
Marie Alexander
Mundelein PD

Treasurer
Katie Pentecost
Glendale Heights PD

Secretary
Robert Zielinski
Niles PD

Board Attendance

Present : President Stephanie Erb, Vice President Ben Kadolph (Oak Brook PD), Vice President Chris Fry (Deerfield PD), Vice President Chrissie Sobanski (Wood Dale PD), Vice President Marie Alexander (Mundelein PD), Treasurer Katie Pentecost (Glendale Heights PD) and Secretary Robert Zielinski (Niles PD).

Absent: None

Agencies in Attendance

Addison Consolidated Dispatch Center	Joliet Police Department
Arlington Heights Police Department	Kankakee Police Department
Barrington Hills Police Department	Lake Zurich Police Department
Bartlett Police Department	Lombard Police Department
Bensenville Police Department	McHenry Police Department
Buffalo Grove Police Department	Mundelein Police Department
Burr Ridge Police Department	Naperville Police Department
Chicago Police Department	Niles Police Department
College of Lake County Police Department	Normal Police Department
Deerfield Police Department	Oak Brook Police Department
DuPage County Forest Preserve PD	Oswego Police Department
Elk Grove Village Police Department	Schaumburg Police Department
Elmhurst Police Department	Wheeling Police Department
Glendale Heights Police Department	Willowbrook Police Department
Hanover Park Police Department	Winnebago County Sheriff's Office
Hinsdale Police Department	Wood Dale Police Department
Huntley Police Department	
ILEAP	

Call to Order

The meeting was called to order by President Stephanie Erb (McHenry PD) at 10:03am.

Approval of Minutes

Minutes of the January 20, 2021 were reviewed. Motion to approve the minutes was made by Chrissie Sobanski (Wood Dale PD). Motion seconded by Robert Zielinski (Niles PD). Motion Passed.

Treasurer's Report

Treasurer Katie Pentecost (Glendale Heights PD) reported we have a starting balance of \$14,252.11. We had one deposit for membership dues. The total of deposit made was \$100.68. We had one expense this month for a donation to St. Baldrick's Foundation for Juan Rios \$150.00. Our ending balance is \$14,202.79. Motion to approve the treasurer's report was made by Joe Menolascino (Lombard PD). Motion was seconded by Larry Pincsak (Bartlett PD). Motion passed.

Secretary's Report

Secretary Robert Zielinski (Niles PD) has no updates at this time.

Upcoming Mock Assessments

- VP Ben Kadolph (Oak Brook PD): None reported.
 - VP Marie Alexander (Mundelein PD): None reported.
 - VP Chrissie Sobanski (Wooddale PD): None reported.
 - VP Chris Fry (Deerfield PD): None reported.
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Old Business

- **Virtual Conference**
CALEA spring conference will be March 23-26, 2021. Online registration will open soon and IPAC will email registration as soon as it is received.
 - **Legislation Update—**
HB3653 SFA2 has not been signed by the Governor. If not signed the law will go into effect automatically. The IL Chief's website has a resource center dedicated to updates on HB3653 SFA2.
 - **Use of Force Certification**
The January 31 deadline passed, but CALEA and ILEAP are still accepting applications at this time.
 - **Other Old Business**
none
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New Business

- **Recent Mocks / onsite assessments / Annual CSM Reviews**
None
- **Board Elections**
Sherriane Hermes (ACDC) will be conducting the IPAC Board elections. Nominations March 15-31, 2021. Elections April 1-23, 2021.
- **Bylaws Board Member Terms**
The Board discussed the unusual board occurrence of all board member elections occurring annually. At this time all 7 board members have a one year term which can create a new board with limited to no experience representing IPAC. Membership discussion on staggering board member terms was found to be in the best interest of IPAC. Starting with the April 2021 Elections and elections moving forward the positions of President, two Vice Presidents and Secretary will be elected to two year terms in Odd Years. The positions of two Vice Presidents and Treasurer will be elected to two year terms in even years. The four Vice President positions will be determined by the total amount of votes each receive. The 1st and 2nd place VP total votes received will be placed on the odd year VP ballot while the 3rd and 4th place VP votes received will be placed on the even year ballots. Motion to approve the staggered board member elections was made by Robert Zielinski (Niles PD). Motion was seconded by Justin Wisniewski (Chicago PD). Motion passed unanimously.

New Business continued

- **Website Update**

The IPAC website has been updated and ILEAP accreditation is referenced with links to the IL Chief's website.

- **PowerDMS Entrust Conference**

Virtual conference costing \$35 will be March 3-4, 2021 on www.PowerDMS.com/entrust

- **ILEAP Information—Jeff Hamer**

Jeff advised the IL Chief's website has ILEAP information and videos to assist with accreditation. Jeff is developing a document and video on what to do when starting ILEAP and will post it on the IL Chief's website. He will be conducting ILEAP training during IL Chiefs conference in August.

- **New Member Agency Application**

The following agency has applied for IPAC membership and was approved.

Naperville Park District PD— Motion to approve membership application was made by Larry Pincsak (Bartlett PD). Motion was seconded by Jeff Hamer (ILEAP). Motion passed.

- **Other New Business**

Board voting was discussed. Currently all agenda items are voted by board members and membership. No significant issues have occurred in the past, but the Board wants to be proactive to make sure fair and impartial voting occurs. Discussion included the fact most general boards have their members make motions and vote on agenda items with an odd member board to avoid a tie. The current way of IPAC voting could be problematic with a topic that has opposition.

The IPAC board consists of seven members so there is a tie breaker. It was discussed since board members are elected by the membership they should make the business decisions. An Open Membership Forum was suggested to take place so all of membership continues to have a voice and board members can take membership opinions into account while voting on topics. Two IPAC members were against switching to an only IPAC board member voting procedure so this topic will continue to be discussed during our April meeting.

Adjournment

Motion to adjourn was made by Marie Alexander (Mundelein PD). Motion was seconded by Chris Fry (Deerfield PD). Motion Passed. Meeting was adjourned at 11:25.

Next Meetings

- 📅 March 2021 — No Meeting Conference Month
- 📅 April 21, 2021 — Zoom
- 📅 May 19, 2021 — Zoom

After Meeting Training

- None this meeting