



Illinois Police Accreditation Coalition

MEETING MINUTES
JUNE 17 2020
REMOTE MEETING

Agencies in Attendance

I-PAC BOARD

President
Stephanie Erb
McHenry PD

Vice President
Ben Kadolph
Oak Brook PD

Vice President
Chris Fry
Deerfield PD

Vice President
Chrissie Sobanski
Wood Dale PD

Vice President
Marie Alexander
Mundelein PD

Treasurer
Katie Pentecost
Glendale Heights PD

Secretary
Bob Zielinski
Niles PD

Addison Consolidated Dispatch Center
Bannockburn Police Department
Bartlett Police Department
Bensenville Police Department
Buffalo Grove Police Department
Burr Ridge Police Department
CALEA
Champaign Police Department
Downers Grove Police Department
DuPage County Forest Preserve
Elk Grove Village Police Department
Glendale Heights Police Department
Grayslake Police Department
Hinsdale Police Department
Huntley Police Department
IL Law Enforcement Accred. Program
Illinois State Police
Lake Bluff Police Department
Lake Zurich Police Department
McHenry County Sheriff's Department
McHenry Police Department
Mundelein Police Department
Naperville Police Department
Northeastern Illinois University
Northwestern University PD
Oak Brook Police Department
Oswego Police Department
Plainfield Police Department
Schaumburg Police Department
Southern Illinois University Carbondale
St. Charles Police Department
University of Chicago Police Department
University of Illinois at Chicago PD
University of Illinois at Champaign Urbana
University of Wisconsin Madison
Waubensee Community College PD
Waukegan Police Department
Willowbrook Police Department
Wood Dale Police Department

Call to Order

The meeting was called to order by President Stephanie Erb (McHenry PD) at 10:02am.

Approval of Minutes

Minutes of the February 19, 2020 (Mundelein PD) were reviewed. Motion to approve the minutes was made by Christina Austin (Huntley PD). Motion seconded by Chrissie Sobanski (Wood Dale PD). Motion Passed.

Treasurer's Report

Treasurer Katie Pentecost (Glendale Heights PD) shared we had a starting balance of \$6,379.15. We took in \$300.68 in membership dues. Our expenses included a reimbursement to Mundelein PD for the February meeting in the amount of \$262.92. An award was purchased in the amount of \$128.60 for President Ernie Knight's (University of Chicago PD) service to the IPAC. And envelopes and invoices were purchased in the amount of \$17.76. Our ending balance is \$6,270.55.

Secretary's Report

Stephanie Erb (McHenry PD) announced our new Secretary Bob Zielinski (Niles PD) was unable to attend the meeting today so she was taking the role of Secretary had no report.

Upcoming Mock Assessments

- VP Ben Kadolph (Oak Brook PD): None reported.
- VP Marie Alexander (Mundelein PD): None reported
- VP Chrissie Sobanski (Wooddale PD): None reported
- VP Chris Fry (Deerfield PD): None reported.

Old Business

- None

New Business

- Recent Reviews
 - Recent Mocks
 - None reported
 - Recent Web Based Reviews
 - Stephanie Erb (McHenry PD) had their second web based review.
 - Stacy Blaskovich (Downers Grove PD) had their web based review in April. Jay Murphy was their CSM. Stacy advised they needed to update their policy to comply with 41.2.7c “specific guidelines for personnel to follow in dealing with persons they suspect suffer from mental health issues during contacts on the street, as well as during interviews and interrogations; “
 - Ben Kadolph (Oak Brook PD) had Russell McElwee as their CSM. Nothing to note.
 - Rebecca Skinner (University of Wisconsin Madison PD) had their third web based review with Bruce Robertson as their CSM. Previously marked “in compliance” “N/As” were reviewed and they were told to come into compliance
 - Tom Vinson (Lake Bluff PD) had their third web based review in early March. They had no significant issues.
 - Recent On Sites
 - Christina Austin (Huntley PD) had their virtual on site the first week of May. She shared with the group her experience with having a virtual on site. Christina stressed that building a rapport with your assessors is very important.. Their final report had a number of errors in it (e.g., wrong command structure, wrong data) so make sure you are reviewing these reports.
 - Chrissie Sobanski (Wood Dale PD) had their virtual on site which included three (3) different time zones for all involved (the agency, the team leader, and the other assessor) which caused a lot of organization to occur. Chrissie reported a few technical issues with the virtual on site but nothing major to report.
 - Christina Adcock (DuPage County Forest Preserve) nothing to note
 - Marie Alexander (Mundelein PD) nothing to note, had a tremendous exit interview.
- July Conference
 - July CALEA conference will be held virtually and at no cost.
- ILEAP Involvement
 - Ben Kadolph (Oak Brook PD) sent email to ILEAP agencies to inquire how we can increase their participation in mock assessments. Particularly mock assessments that are for ILEAP only agencies. One common topic was a lack of knowledge as to what one another really do and the differences between ILEAP and CALEA. It was decided we will conduct training on both sides (ILEAP and CALEA) so there is a better understanding and we can help one another in a more productive way. Jeff Hamer (ILEAP) thanked the I-PAC for all of the help we have been able to give them.

New Business continued

- **Board Member Assignments**
 - Stephanie Erb (McHenry PD) wanted to clarify who on the Board to go to for what and what each Board member's role is besides what is described within the by laws. Ben Kadolph (Oak Brook PD), Chris Fry (Deerfield PD) and Marie Alexander (Mundelein PD) are on our training committee so if you have any training ideas please send them to one of these Board members. Stephanie Erb (McHenry PD) is the go to for anything having to do with the list serve. Katie Pentecost (Glendale Heights PD) handles all things money (dues and holiday luncheon) and membership. Chrissie Sobanski (Wood Dale PD) handles updating of the website.
- **By Laws Update**
 - Sherianne Hermes (ACDC) had reviewed the by laws during the last election and noted a few things missing. A few points such as who handles the voting, if a current Board member fills another position who then fills the vacated position? The Board agreed. Stephanie Erb (McHenry PD) advised she would be making the adjustments then get them approved by the Board then passed out to the membership
- **Recognition Award**
 - An award was presented to Ernie Knight (University of Chicago PD) in honor of his eleven (11) years of service to the Board. He was in the role of Vice President (6 years) and then President (5 years).
- **Meeting Locations**
 - Stephanie Erb (McHenry PD) advised we are in need of volunteer host agencies for the meetings for the remainder of the year, if your agency is willing and able to host please send her an email
- **Covid-19 Status**
 - Stephanie Erb (McHenry PD) wanted to check in and see how all were doing with the state of the pandemic. It seemed there were about half who were still working remotely, and the other half back in the office.
- **ListServe Update**
 - Stephanie Erb (McHenry PD) advised she went through and sent emails to all agencies to try to update the listserve. If you did not reply yet or did not receive an email please reach out to her so she can confirm who is currently signed up to be on the listserve.
- **Other New Business**
 - **Mock Assessments**

Until further notice if you would like a mock assessment conducted remotely reach out to your assigned Vice President
 - **CALEA Regional Program Manager Dan Shaw update**

CALEA Executive Director Craig Hartley has been in conversation with the White House for the last two weeks regarding the President's Executive Order on Policing. If we have any information about what is going on at the state level forward to Dan. CALEA is creating a database as to what each state is doing. CALEA has been involved in the discussions and commission has been working on standards regarding Campaign Zero's "8 cant wait". This will be discussed at the July SRIC meeting.

The law enforcement program had changes approved to come out in the next month to month and a half the biggest one will be the standards on reserves (Chapter 16). They will be making the change requiring all sworn officers to have attended a police academy

Conference - is going to be virtual and free. June 29 is when sign up is available for CALEA clients Dan recommended to register ASAP. July 13 registration is open to anyone else who wants to attend. You will be asked to register for each course you want to attend. If the course is having more popularity than expected they may extend it. Some courses will be live and some will be pre recorded.

New Business continued

- Other New Business continued
 - CALEA Regional Program Manager Dan Shaw update continued
CSMs being asked to review N/As- Dan has heard of that he will have to check as to what the issue is it may be a change in procedure that they have in assessment services
- Questions for Dan
- Q- Can CALEA assessors conduct ILEAP Assessments?
- Dan- CALEA trained assessors can not participate in conduct State accreditation programs However they may work on State accreditation programs but only for the agencies that are dual accredited (both CALEA and ILEAP)
- Q- Can CALEA assessors participate in ILEAP mock assessments?
- Dan- Don't see why not
- The question was asked if anyone has been posting their policies for the public to be able to see. Stacy Blaskovich (Downers Grove PD) said they are using PowerDMS' new "public facing documents" option. The cost is about \$1500 per year. They are able to hyperlink their FAQ section to the proper policy for the public to view.

Adjournment

Motion to adjourn was made by Chrissie Sobanski (Wood Dale PD). Motion was seconded by Stacy Blaskovich (Downers Grove PD). Motion Passed. Meeting was adjourned at 11:30am.

Next Meetings

- ☞ August 19, 2020 TBD
- ☞ September 16, 2020 TBD
- ☞ October 21, 2020 TBD
- ☞ November -No meeting Conference Month
- ☞ December -Maggianno's Holiday Luncheon

After Meeting Training

- None