



Illinois Police Accreditation Coalition

MEETING MINUTES
FEBRUARY 19, 2020
MUNDELEIN POLICE DEPARTMENT

Agencies in Attendance

I-PAC BOARD

President
Ernie Knight
University of Chicago PD

Vice President
Ben Kadolph
Oak Brook PD

Vice President
Chris Fry
Deerfield PD

Vice President
Chrissie Sobanski
Wood Dale PD

Vice President
Marie Alexander
Mundelein PD

Treasurer
Katie Pentecost
Glendale Heights PD

Secretary
Stephanie Erb
McHenry PD

Bartlett Police Department
Bensenville Police Department
Chicago Police Department
College of Lake County Police Dept.
Crystal Lake Police Department
Deerfield Police Department
Downers Grove Police Department
DuPage County Forest Preserve
Elk Grove Village Police Department
Evanston Police Department
Glendale Heights Police Department
Grayslake Police Department
Hanover Park Police Department
Hinsdale Police Department
Joliet Police Department
Lake Bluff Police Department
Lake Zurich Police Department
Lombard Police Department
McHenry County Conservation District
McHenry Police Department
Mundelein Police Department
Naperville Police Department
Oak Brook Police Department
Oswego Police Department
University of Chicago Police Department
University of Illinois at Chicago PD
Wheeling Police Department
Willowbrook Police Department
Wood Dale Police Department

Call to Order

The meeting was called to order by President Ernie Knight (University of Chicago PD) at 10:01am.

Approval of Minutes

Minutes of the January 15, 2020 (Wood Dale PD) were reviewed. Motion to approve the minutes was made by Laura King (McHenry County Conservation District). Motion seconded by Larry Pincsak (Bartlett PD). Motion Passed.

Treasurer's Report

Treasurer Katie Pentecost (Glendale Heights PD) shared we had a starting balance of \$7,097.79. We took in \$401.36 in membership dues. Our expenses included a reimbursement to Wood Dale PD for the January meeting in the amount of \$120. And a deposit for our December 2020 Holiday party at Maggiano's in the amount of \$1000. Our ending balance is \$6,379.15

Secretary's Report

Secretary Stephanie Erb (McHenry PD) had no report.

Upcoming Mock Assessments

- VP Ben Kadolph (Oak Brook PD): None reported.
 - VP Marie Alexander (Mundelein PD): Western Springs PD Friday March 6, 2020. There are 7 team members currently but would like a few additional, please send Marie an email if available.
 - VP Chrissie Sobanski (Wooddale PD): None reported
 - VP Chris Fry (Deerfield PD): None reported.
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Old Business

- None
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New Business

- Recent Reviews
 - Recent Mocks
 - Chrissie Sobanski (Wood Dale PD) had a mock which went well.
 - Recent Web Based Reviews
 - Marie Alexander (Mundelein PD) had their 4th year web based review. Their CSM was Bruce Robertson. They had a few minor things to change but nothing to share.
 - Christina Adcock (DuPage County Forest Preserve) had their web based review scheduled but it has yet to be started due to the CSM Mike Dickey having emergency surgery so she is still awaiting her review.
 - Recent On Sites
 - None
- Mock Participation Requirement
 - When there are mock assessment requests from ILEAP agencies we want to discuss the idea that ILEAP agencies need to participate.
 - Marie Alexander (Mundelein PD) stated if we are going ILEAP agency mocks then we need to have ILEAP agency people there
 - Laura King (McHenry County Conversation District) shared it may be beneficial to reach out to ILEAP only agencies and talk to administration about the commitment that needs to be made if they would like to take advantage of the mock assessments they will need to permit their people to attend other agency mocks
 - Matt Smizinski (Lake Bluff PD) suggested we go back to the old way of doing things (requiring agencies to attend a mock)
 - Ernie Knight (University of Chicago PD) mentioned the issue with how we had done things before is there were no repercussions for not having participated in mocks as we had "required"
 - Katie Pentecost (Glendale Heights PD) added that keeping track of who was at what mock also became an issue. Katie said she believes the ILEAP agencies may be new and not understand what a mock assessment is and the benefits of participating in them may be the cause for ILEAP agencies not being involved in many mock assessments.
 - Ben Kadolph (Oak Brook PD) volunteered to reach out to the ILEAP agencies and try to get more participation on their part especially when the mock assessment is for an ILEAP assessment.

New Business continued

- Report from Regional Program Manager Dan Shaw via Ernie Knight (University of Chicago PD)
 - CALEA is looking for site based assessors. If you meet the requirements and are interested you are encouraged to apply.
 - 4th year status reports are no longer required. The tab will no longer appear within CIMRs. There is nothing for the CEO to sign, you need to add the stats in however.
 - Still having issues with agencies not providing CSMs the proper access within Power DMS. Remember they must be in the “participate” responsibility for the “Compliance Service Member” role and then in the “observe” responsibility for whichever role you upload your proofs in (“Accreditation Team or Accreditation Manager”)
 - Every standard and every bullet and every must have a proof. Please remember this is no longer the way Appendix G had been understood years prior. It has been clarified that the intention behind Appendix G is for each standard every bullet be filled each year.
 - When a change to a standard is published, you have one year to come into compliance with it unless this is otherwise noted within the standard. In order to check the published date within PowerDMS go to manage manual and the revisions tab will show you the version published date.
- IPAC Elections
 - Stephanie Erb (McHenry PD) stated she would reach out to Sherianne Hermes (ACDC) who has assisted us with our elections in years past. The last day to vote will be the April meeting and the elected board will start at the May
- Conference
 - Stephanie Erb (McHenry PD) stated she would attend the PAC President’s meeting and SRIC meeting at the March conference on behalf of the IPAC
- ILACP Election
 - Laura King (McHenry County Conservation District) shared there are elections coming up at the ILACP conference April 27, 28 and 29. In the past they have only had about 20% of members vote. She is trying to boost this number and would be honored if we considered her for the position of 3rd Vice President.

Adjournment

Motion to adjourn was made by Larry Pincsak (Bartlett PD). Motion was seconded by Ben Kadolph (Oak Brook PD) Motion Passed. Meeting was adjourned at 10:30am.

Next Meetings

- ☞ March 2020 No Meeting Conference Month Orlando, FL
- ☞ April 15, 2020 College of Lake County Police Department
- ☞ May 20, 2020 at Oswego PD
- ☞ June 17, 2020 at St Charles PD
- ☞ July 2020 No Meeting Conference Month Oklahoma City, OK

After Meeting Training

- Handle with Care Program presented by Mundelein PD