



Illinois Police Accreditation Coalition

MEETING MINUTES
APRIL 17, 2019
COLLEGE OF LAKE COUNTY POLICE DEPARTMENT

Agencies in Attendance

I-PAC BOARD

President

Ernie Knight
University of Chicago
PD

Vice President

Ben Kadolph
Oak Brook PD

Vice President

Chris Fry
Deerfield PD

Vice President

Chris Weinbrenner
Addison PD

Vice President

Marie Alexander
Mundelein PD

Treasurer

Katie Pentecost
Glendale Heights PD

Secretary

Stephanie Erb
McHenry PD

Barrington Hills Police Department	McHenry County Sheriff's Office
Bartlett Police Department	McHenry Police Department
Chicago Police Department	Mundelein Police Department
College of Lake County PD	Northwestern University Police Dept.
Deerfield Police Department	Oak Brook Police Department
Glendale Heights Police Department	Schaumburg Police Department
Hanover Park Police Department	University of Illinois at Chicago PD
Highland Park Police Department	Wheeling Police Department
Huntley Police Department	Willowbrook Police Department
Joliet Police Department	Wilmette Police Department
Lake Bluff Police Department	Wooddale Police Department
Lake Zurich Police Department	Wilmette Police Department
Lombard Police Department	

Call to Order

The meeting was called to order by President Ernie Knight (University of Chicago PD) at 10:02am

Approval of Minutes

Minutes of the March 20, 2019 (Oak Brook PD) were reviewed. Motion to approve the minutes was made by Dave Anderson (Lake Zurich PD). Seconded by Frank Coleman (Joliet PD). Motion Passed.

Treasurer's Report

Treasurer Katie Pentecost (Glendale Heights PD) shared we had a starting balance of \$4,527.80. March we took in \$82.00 for a membership/holiday luncheon payment. March expenses included \$138.43 for reimbursement to Chicago PD for the February meeting. We incurred a monthly service fee from the bank due to being below the \$5,000 account minimum. The fee was \$14. The ending balance is \$4457.37. Katie reminded everyone invoices would be mailed out at the end of the month. The new dues amount of \$100 will be reflected on the invoices. motion to approve was made by Matt Smizinski (Lake Bluff PD) and seconded by Christina Austin (Huntley PD). Motion Passed.

Secretary's Report

Secretary Stephanie Erb (McHenry PD) wanted to thank Larry Pincsak (Bartlett PD) for filling in for her at the last meeting. Stephanie was absent as she was attending the International Law Enforcement Educators and Trainers Association conference. She highly recommends attending this valuable conference.

Upcoming Mocks Assessments

- VP Ben Kadolph (Oak Brook PD) None reported.
- VP Marie Alexander (Mundelein PD) Crystal Lake PD has postponed their mock assessment until July 26. Team members are needed.
- VP Chris Weinbrenner (Addison PD) Not in attendance. However incoming VP Chrissie Sobanski (Wooddale PD) was sitting in his place. Chrissie reports Schaumburg PD has their mock assessment on June 21. They have a full team.
- VP Chris Fry (Deerfield PD) Wheeling PD has a mock assessment planned for around June, keep an eye out for the team request.

Old Business

Bylaws

- Stephanie Erb (McHenry PD) advised the mark up draft is available for review, she will be sending out the draft also via email after the meeting, hopefully we can consider this for vote at our June meeting,
- one minor section still needing to look at on page 5 the quorum, if we define quorum based on number of attendance and we have a meeting that is low in attendance could
- ByLaws had not been updated for quite some time, needed a few smaller changes such as including all four accreditation programs
- Matt Smizninski (Lake Bluff PD) suggests making the board as the quorum
- Christina Austin (Huntley PD) explained we are trying to make sure to cover that our membership
- Bill Walsh (Barrington Hills PD) suggested if a quorum was not present of if it was a time sensitive issue we could consider email electronic voting motion passed

New Membership

- Looking for membership is the Illinois Association of Chiefs of Police
 - Ernie Knight (University of Chicago PD) stated he believes it makes sense to admit them at an association level and how they work with us
 - Ernie Knight (University of Chicago PD) made a motion to accept the Illinois Association of Chiefs of Police into the IPAC at an association level. The motion was seconded by John Lawson (College of Lake County PD)

NEW BUSINESS

Recent Mocks, Web-Based Reviews and On-Sites

Mocks

- None reported

On-Sites

- None reported

Web Based Reviews

- Matt Smizninski (Lake Bluff PD) annual web based review got through it in about two days had CSM Portia Swinson, she was really caught up on the non department issued uniform section, they ended up taking a picture of black socks while on an officer and this appeased her
- Jodi Croner (McHenry County Sheriff's Office) had CSM Phil Potter. He looked through everything Friday, Monday morning there were a few issues that were corrected. Jodi said he is exactly what CALEA said they are there for told, he then how to improve some of the issues in order to improve

New Business continued

Recent Mocks, Web-Based Reviews and On-Sites continued

Web Based Reviews continued

- Joe Licari (Wheeling PD) also had CSM Phil Potter in January and can't say enough good things about him
- Laura Fair Child (Highland Park PD) had second annual review with CSM Marc Duguay great to work with he is thorough

Statutory Changes

- PA 101-002 Under 21 Tobacco Products coming up July

Standard Changes

- 11.3.4 Police Action Death Investigations due July

Miscellaneous

- Dan Shaw (CALEA)
 - we learn about what will be included in our last/4th year web based review about 6 weeks prior, there will be cases where not every file ends up being reviewed at the end of the 4 year process, the concept of the 4 year cycle was to have all of the files reviewed at the end of the 4th year, some of them can be reviewed based on a prior standard, for example you don't have to look at a pursuit report standard if you already looked at the supervisor review and it has been done, don't worry about it if they have not looked at all of the standards
 - Regarding the on-site, right after the 4th year web based is conference call from team leader to go over what their focus will be, the assessors will be conducting interviews and observations, you will have input as to what, almost all agencies are having an issue in recruitment it is not just women and minorities any more, agencies may want to put in recruitment so they can get input on this kind of thing
 - Christina Austin (Huntley PD) asked if we should be doing an agenda for the on site. Dan Shaw (CALEA) advised we will not have to create a formal agenda, we can create a general agenda, have people ready for interviews, general time frames for when they will be available
 - Ernie Knight (University of Chicago PD) asked if the on site will address any issues that are hanging out there from the other reviews, Dan Shaw (CALEA), yes they will
 - This is the 40th anniversary in November of CALEA
 - Mexico Delegation, 25 current state agencies hope to get on board , five delegates have been chosen and will do the reviews for the Mexico Agencies. Delegates are appointed by the commission
 - all dates will be 4 years in advance when get next award
 - Christina Austin (Huntley PD) agency wants to know if the award of "excellence" will be granted. Dan Shaw (CALEA) shared, 95% of other than mandatory and no rounding , cant n/a the community survey standard, and all data.
- Juvenile Expungement
 - Bob Johnson (Lake Zurich PD) bringing up if there is civil litigation how handling. Ernie Knight (University of Chicago PD) suggested to make sure your legal has taken a look at this

Adjournment

Motion to adjourn was made by Dave Anderson (Lake Zurich PD) and seconded by Jodi Croner (McHenry County Sheriff's Office). Motion Passed. Meeting was adjourned at 10:50am.

Next Meetings

- ☞ June 19 at Bartlett PD
 - ☞ July 17 at Algonquin PD
 - ☞ August 21 at Schaumburg PD
 - ☞ September 18 at Bensenville PD
 - ☞ October 16 at Elk Grove Village PD
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After Meeting Training

- Training by Stop the Bleed